



Plattsburgh, New York

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: May 23, 2013

RE: Fire and Ambulance Responses

For this two week period: Thursday, May 9, 2013 to Wednesday, May 22, 2013
our Department has responded to the following:

Fire Calls	44
	1 gas leak
	9 system activations
	19 EMS assist
	1 cooking fire
	3 outside rubbish fire
	1 hazardous condition
	3 MVA
	1 arcing
	2 unauthorized burning
	1 removal of victim from stalled elevator
	1 steam/vapor thought to be smoke
	1 good intent
	1 defective elevator no occupants
Ambulance Calls	85
Mutual Aid by CVPH	14

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning April 24, 2013 and ending on April 30, 2013 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	214.35
6126-2650	Sale of Scrap - Library Auction	-
6126-2655	Minor Sales	102.63
6127-2690	Lost/Damaged Property	10.00
6127-2705	Gifts and Donations (Repas Memorial - IBM Match)	5,000.00
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6227-2770	Local Grants	-
6330-3840	State Library Aid	-
6330-3842	State Aid	-
	General	5,326.98
	Sales Tax @ 8.0% (Minor Sales - Supplies Only) T&A	8.92
	TOTAL	5,335.90

Dated, Plattsburgh, NY: May 2, 2013

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:

Five thousand three hundred thirty-five and 90/100 dollars this 2nd day of May 2013.

Richard A. Marks
Richard A. Marks, City Chamberlain

301 17 001
CITY OF PLATTSBURGH 1001
MISCELLANEOUS CASH
Date / Time : 05/03/13 08:27
Payment : \$ 5,326.98
Receipt # : 225681
Check/Credit Card #: MULTIPLE
Check : 1000.00

100

DATE	ADDRESS	DESCRIPTION	INITIALS	VIOLATION	CORRECTIVE ACTION
5/7/13	NORTH CATHERINE ST	NEIGHBOR CLAIMS USE OF SHARED DRIVEWAY	KP	NO VIOLATION, SPOKE TO BOTH NEIGHBORS	NO VIOLATION TO CORRECT
5/8/13	192 OAK ST	OIL IN YARD	JM		CORRECTIVE ACTION IN PROCESS
5/8/13	159 MARGARET ST	STAIRWELL BLOCKED	CB		CORRECTIVE ACTION IN PROCESS

CITY OF PLATTSBURGH, NEW YORK
OFFICE OF THE CITY CLERK

Following is a complete statement of all monies received during the month of:

"Apr 2013

REVENUE SOURCE	CITY REVENUE	DUE OTHERS	TOTAL
Bingo Licenses (City) 25-2540	0.00		0.00
Bingo Licenses (State) 1-0632	0.00		0.00
Bingo License Fees 3% 25-2540	539.09		539.09
Building Permits 25-2555	6166.00		6166.00
Circus License 25-2502	120.00		120.00
City Code 12-1255	0.00		0.00
Code Civil Compromise 26-2614	0.00		0.00
Contractor Fees 25-2557	250.00		250.00
Dog Licenses 25-2542	240.00		240.00
State Neuter/Spay surcharge		36.00	36.00
Extract of Records 12-1255	24.80		24.80
Game of Chance Lic. (City) 25-2541	0.00		0.00
Game of Chance Lic. (State) 1-0632	0.00		0.00
Gas Permits 15-1540	45.00		45.00
Going Out of Business Lic 25-2509	0.00		0.00
Hauler's Licenses 25-2505	0.00		0.00
Housing Code 21-2110	0.00		0.00
Impound Fees 15-1550	50.00		50.00
Interest Temp 1124-2401	20.83		20.83
Jeweler's Licenses 25-2503	0.00		0.00
Marriage Licenses 25-2545	507.50	652.50	1160.00
Notary Fees 12-1255	6.00		6.00
Peddler/Vendor Licenses 25-2503	385.00		385.00
Returned Check Charges 12-1255	0.00		0.00
Sign Permits 25-2590	0.00		0.00
Specifications T-30		150.00	150.00
Special Use Permits 21-2110	0.00		0.00
Subdivision Fee 21-2110	0.00		0.00
Subdivision Ordinance 12-1255	0.00		0.00
Taxi Operator's Licenses 25-2507	250.00		250.00
Taxi Vehicle Licenses 25-2504	80.00		80.00
Tree/Stump Removal License 25-2508	180.00		180.00
Vital Statistics 16-1603	5291.00		5291.00
Zoning Ordinances 21-2110	25.00		25.00
Zoning Variances 21-2110	450.00		450.00
OTHER REVENUE			0.00
Riverwalk			
1127-2753	0.00		0.00
Auditorium			
1127-2752	500.00		500.00
Centennial Plaques			
1127-2705	0.00		0.00
Centennial Books			
1127-2656	0.00		0.00
RECOVERED FUNDS			
Telephone			
1-1410000-4414	0.00		0.00
Postage			
1-1410000-4470	0.00		0.00
Print & Copy			
1-1410000-4431	0.00		0.00
DISBURSEMENTS:	\$15,130.22	\$838.50	\$15,968.72
N.Y.S. Dept of Health \$652.50	Check No 1261		
N.Y.S. Dept of Ag & Mkts \$36.00	Check No 1260		
Total Paid Others:		\$688.50	
ADJUSTMENT: † Jan/Feb adjustment errors		\$0.00	
Chamberlain (Spec. Deposits) \$150.00	Check No 1262		
Chamberlain (Net Revenues) \$15,130.22	Check No 1263		
Amount Due City Chamberlain:		\$15,280.22	
		\$15,968.72	

Dated at Plattsburgh, New York

Keith A. Herkato,
City Clerk

09-May-13



Plattsburgh Police Department
45 Pine Street

Plattsburgh, New York

518-563-3411
518-566-9000 (FAX)

DESMOND J. RACICOT
Chief of Police

May 14, 2013

Mayor Donald M. Kasprzak
And Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor and Council Members;

Attached please find the monthly report of the Parking Violations Bureau for April 2013.

Respectfully Submitted,

Chief Desmond J. Racicot
Plattsburgh Police Department

HLS

PARKING VIOLATIONS BUREAU

Monthly Report for April 2013

	<u>APR 2013</u>	<u>APR 2012</u>
TICKETS ISSUED:	63	168
TICKETS COLLECTED:	74	212
REVENUE FOR MONTH:	\$2,078.50	\$5,851.00

YEAR TO DATE TOTALS:

	<u>APR 2013</u>	<u>APR 2012</u>
TICKETS ISSUED:	595	868
TICKETS COLLECTED:	508	793
REVENUE:	\$17,843.00	\$24,517.25
COMPARISON:	Parking tickets issued for Apr. 2013: Down 105 Parking tickets collected for Apr. 2013: Down 138 Revenue for Apr. 2013: Down \$3,772.50 Amount Dismissed: \$564.75	

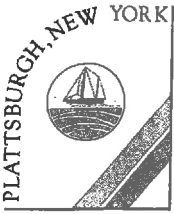
BREAKDOWN FOR JANUARY 2013

CITY OF PLATTSBURGH PARKING TICKET SYSTEM SUMMARY OF PARKING TICKETS - BY OFFICER

01/31/201 3/31/2013

VL --DESCRIPTION--	MANUAL-MTD	MANUAL-YTD	HH-MTD	HH-YTD	-VALUE-MTD-	-VALUE-YTD-
42 NO PARKING	4	14	18	66	438.00	2,079.25
43 NO STANDING	0	1	0	0	0.00	15.75
44 SIDEWALK	1	6	0	1	15.00	236.25
46 CROSSWALK	0	2	0	0	0.00	30.75
47 ZONE/CURB	0	0	1	1	15.00	15.00
52 HIGHWAY	0	1	0	0	0.00	35.00
54 DRIVEWAY/BLOCK	0	3	0	3	0.00	231.00
55 TAXI ZONE	5	20	2	17	273.75	1,280.25
57 CROSSWALK 20'	0	1	0	0	0.00	15.00
62 FIRE HYDRANT	0	0	2	12	30.00	234.00
64 WWY2WAY	0	5	0	1	0.00	105.75
67 ANGLE	0	0	1	8	15.75	229.50
68 OVERLINE	0	0	0	2	0.00	50.25
70 OVERTIME 30 MIN	0	0	4	5	60.00	100.50
71 OVERTIME 1 HR	0	0	4	11	93.00	269.25
72 OVERTIME 2 HR	2	2	7	195	160.50	4,758.75
78 TIME LOADING	0	0	0	1	0.00	62.00
81 HANDICAP	0	0	1	21	75.00	2,139.00
86 SNOW BAN	0	68	0	55	0.00	7,544.00
87 LIM SNOW BAN	0	0	0	10	0.00	417.50
90 NO PARKING EVEN	0	0	0	3	0.00	79.50
91 NO PARKING ODD	0	0	0	3	0.00	45.00
95 20' INTERSECTION	0	0	0	1	0.00	15.00
98 12" CURB	0	0	1	6	15.00	90.00
107 SNOW 12:01-6 AM	0	0	0	26	0.00	1,610.50
TOTALS:	20	137	43	459	1,191.00	21,688.75

TOTAL NUMBER OF TICKETS ISSUED FOR THIS MONTH	= 254	63
TOTAL NUMBER OF TICKETS ISSUED FOR THIS YEAR	= 254	596
PERCENT OF THIS MONTHS TICKETS ISSUED MANUALLY	= 16.93	31.75 %
PERCENT OF THIS MONTHS TICKETS ISSUED WITH HANDHELDS	= 8	68.25 %
PERCENT OF THIS YEARS TICKETS ISSUED MANUALLY	= 16.93%	22.99 %
PERCENT OF THIS YEARS TICKETS ISSUED WITH HANDHELDS	= 83.	77.01 %



Plattsburgh, New York

Building and Zoning Department
41 City Hall Place
Plattsburgh, New York 12901
Ph: (518) 563-7707
Fax: (518) 563-6426

May 21, 2013

Honorable Mayor Donald Kasprzak
Members of the Common Council
City Clerk
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor, Councilors and City Clerk:


Please be advised that the Zoning Board of Appeals held a Public Hearing on May 20, 2013,
at 7:00 PM in the Common Council Chambers to hear:

<u>APPEAL</u>	<u>APPLICANT</u>	<u>REQUEST</u>
1955	FIRST ASSEMBLY OF GOD 164 PROSPECT AVENUE	CLASS B VARIANCE FREESTANDING SIGN WHICH IS NOT PERMITTED IN RESIDENTIAL DISTRICT GRANTED
1964	CALCOM PROPERTIES, LLC 72 BRINKERHOFF STREET	CLASS B VARIANCE TO ALLOW MORE THAN 4 NON-BLOOD RELATED ADULTS TO RESIDE IN SINGLE FAMILY HOME WITHDRAWN BY APPLICANT
1965	NORTHLAKES, LLC 34 US OVAL	CLASS B VARIANCE ERECT 2 ND PRINCIPAL USE BUILDING ON THE SAME LOT POSTPONED ON BOARD'S BEHALF
1966	MOLDRITE PLASTICS 41 WALL STREET AKA 1 PLANT STREET	CLASS B VARIANCE PROPOSING 2 NEW SILOS WHICH EXCEED THE HEIGHT REQUIREMENT GRANTED

1967

THOMAS PROVOST
36-38 MILLER STREET

CLASS B VARIANCE
SUBDIVIDE ONE LOT WITH
2 PRINCIPAL USE STRUCTURES
TO 2 LOTS THAT ARE DEFICIENT
IN SIZE
GRANTED

A handwritten signature in black ink, appearing to read "Joseph McMahon", written in a cursive style.

Joseph McMahon
Building Inspector

JM/dj

5/23/13
Agenda



UNITED STATES COAST GUARD AUXILIARY

Office of the Public Affairs Officer

Frank Williams

564 Salmon River Road

Plattsburgh, NY 12901

518-561-0094 H

518-563-0461 W

fwilliams1508@charter.net

09 May 2013

**The Honorable Donald Kasprzak, Mayor of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901**

Safe Boating Week Activities;

We would request permission to utilize a small area of the city parking lot next to the new city boat launch site North of Plattsburgh Boat Basin for a one (1) day event on Saturday May 25 2013. We would set up 4 maybe 5 tables to distribute safe boating materials, conduct flair and fire extinguisher instruction & demonstrations and do free boat inspections at the launch site.

Last year's event at this location was a great success.

Thank you for this consideration.

Frank Williams

CG Auxiliary liaison



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

6 Miller Street
Plattsburgh, New York 12901
Ph # 518-563-2200
Fax: 518-563-6690

TO: Mayor Donald M. Kasprzak

FROM: William J. Treacy, P.E., Manager

RE: Unpaid Final Bill Account Write-off

DATE: May 3, 2013

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be from **March 1, 2012 to March 31, 2012**. **The amount of the write-off will be \$7,957.46.** The percentage of write-offs for this period is .44%.

Sales for this time period were \$1,808,659.68.

Payments on final accounts for this time period were \$3,345.34.

This write-off of unpaid bills represents 36 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

0 to \$50.00 – 3 customers
\$50.01 to \$100.00 – 6 customers
\$100.01 to \$150.00 – 7 customers
\$150.01 to \$200.00 – 4 customers
\$200.01 to \$250.00 – 2 customers
\$250.01 to \$300.00 – 4 customers
\$350.00 to \$400.00 – 5 customers
\$400.01 to \$450.00 – 3 customers
\$496.44 – 1 customer
\$561.80 – 1 customer

I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain
Eileen Sickles, Account Systems Supervisor
Final Bill Account Write-off



Plattsburgh, New York

Jonathan P. Ruff, P.E.
Environmental Manager

41 City Hall Place
Plattsburgh, NY 12901
Phone: 518-536-7519
Fax: 518-563-6083
ruffj@cityofplattsburgh-ny.gov

May 16, 2013

To: Mayor Kasprzak and Members
Of the Common Council

Fr: Jonathan Ruff

Re: "Evaluation of New Drinking Water Plant"
RFP Contract 2013-13

Proposals were solicited for the above referenced contract. Two firms were interviewed. The review team recommends that the contract be awarded to Delaware Engineering P.C. for the lump sum not-to-exceed amount of \$19,595.

The source of funds will be Capital Project H8320.73 "Water Filtration Plant Improvements".

Please contact me if you have any questions.

c: Jim Calnon
Bill Todd
Mike Brodi
Richard Marks